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**EEO Public Report Form Covering the Period from 02/01/2007 to 02/01/2008**

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**Appendix 1**

Full Time Jobs Filled

Annual EEO Public Report Form Covering the Period from 02/01/2007 to 02/01/2008

No:	Job Title:	Date Filled:	Recruitment Source:	Prong 2:	Contact Details:
1	Traffic Manager EEO Tracking Number: 4674	9/9/2007	Heard about the position from an	NO	

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**Appendix 2**

Job Wise Notification Summary between 02/01/2007 to 02/01/2008

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**Appendix 3**

Recruitment Sources Used

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<b>Job #:</b>	<b>Job Title:</b>	<b>Date Filled:</b>	<b>Recruitment Source:</b>	<b>Prong 2:</b>	<b>Contact Details:</b>
4674	Traffic Manager	9/9/2007	Heard about the position from	NO	

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**Appendix 4**

Total Number of Persons Interviewed for Full-Time Vacancies

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Annual EEO Public Report Form Covering the Period from 02/01/2007 to 02/01/2008

Yearly Period Beginning: 02/01/2007 Ending: 02/01/2008

<b>Recruitment Source:</b>	<b>Total Referred:</b>
Referred by another employee	1
Not Available	1
Ottawa Herald/Heard the ad on KOFO	1
Ottawa Herald-Internet	4
Ottawa Herald	3
Heard about the position from an employee and hear	1
<b>Total Number of Persons Interviewed for Full-Time Vacancies:</b>	<b>11</b>

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**EEO Public Report Form Covering the Period from 02/01/2007 to 02/01/2008****Appendix 5**

## Summary of Prong 3 Outreach Initiatives

Annual EEO Public Report Form Covering the Period from 02/01/2007 to 02/01/2008

<b>Date:</b>	<b>Activity Type:</b>	<b>No. of Station Participants</b>	<b>Participant Name:</b>	<b>Hiring Authority?</b>	<b>Points:</b>
11/01/2007	Participation in Job Fairs	1	Brad Howard	YES	0.25
<p>Description: Goodwill Industries of Greater Kansas City sponsored a free Career Fair at their store in Ottawa at 2208 South Princeton Circle Drive. They also opened a Career Counseling Center inside their store in Ottawa where they provide the following services at no charge: Career Counseling...Internet Job Search and Resume Preparation. Also for a small fee they'll provide: Computer and Clerical Training and Pre-Employment Testing. The Career Fair Ran from 10:00am to 02:00pm. They also held drawings for prizes.</p>					
05/24/2007	Establishment of an intern program designed to assist members of the community	3	Brad Howard Tiffany Evans Chris Bales	YES NO YES	1
<p>Description: Ottawa University Communications Major Katie Bowman participated in a summer internship where she was exposed to the operation of the morning show. She also cut spots for the production department. Acted as morning show producer. And also maned the newsroom on Saturday afternoons writing news copy and anchoring newscasts at a time when the newsroom would normally be unattended. The internship was May 24, 2007 through July 24, 2007. During that time she put in 183 hours and 20 minutes.</p>					
05/23/2007	Establishment of an intern program designed to assist members of the community	3	Brad Howard Tiffany Evans Tug Quint	YES NO NO	1
<p>Description: Cyrus Oliver participated in an Internship beginning on February 27th and ended April 26th. The internship was sponsored by Neosho County Community College. Cyrus was responsible for internet updates, producing, voicing and editing commercials, as well as writing a few commercials.</p>					
05/14/2007	Participation in scholarship programs	1	Brad Howard	YES	1
<p>Description: Description: KOFO donated \$100 to the KAB Foundation Broadcast Scholarship. KOFO also ran promos advertising the scholarship and the availablity of applications.</p>					
<b>Total Points:</b>					3.25